

# Gun Violence Preparation | State Presidents and State Executive Directors

**Newer to the Work:** For those beginning to work on gun violence issues

To do	Where to find it, contacts, etc.	Complete	Assigned to	Next steps, follow up, dates, n/a, etc.
<b>1</b> Determine who will carry out to-do list items, as appropriate, for the association.				
<b>2</b> Ensure that local association leaders, staff, and worksite leaders have this guide.				
<b>3</b> Establish an opportunity for association leaders and staff to review and discuss this guide.				
<b>4</b> Develop a plan for association leaders that identifies roles and responsibilities in case of a gun incident.				
<b>5</b> Prepare a short description of the state's process for addressing gun violence incidents, including contacts, for local associations.				

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<p><b>6</b> Identify and build a relationship with relevant crisis-response agencies at the state level.</p>				
<p><b>7</b> If collective bargaining takes place, review or develop state bargaining guidance to include gun violence-related content; review NEA's <a href="#">collective bargaining language related to gun violence for applicable provisions</a>. If bargaining does not take place, review the language for potential adoption of school/campus policy.</p>				
<p><b>8</b> Develop or deepen relationships with organizations championing civil rights; addressing gun violence; supporting parents, family members, higher education partners, and spouses; and promoting student health. Discuss approaches to and mutual opportunities for support on issues related to gun violence.</p>				
<p><b>9</b> Develop talking points and statements that can be updated and revised, as necessary, for local associations.</p>				
<p><b>10</b> Engage with state organizations representing administrators, principals, and other school employees to build cooperative approaches to addressing gun violence.</p>				

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**Expanding the Work:** For those deepening or broadening ongoing work on gun violence issues

To do	Where to find it, contacts, etc.	Complete	Assigned to	Next steps, follow up, dates, n/a, etc.
<p><b>1</b> Work with administration contacts to ensure creation of emergency operations plans with association participation or, if the plans already exist, association participation in their review and revision.</p>				
<p><b>2</b> Create opportunities to educate members about EOPs and how they can interact with them.</p>				
<p><b>3</b> Obtain school security planning documents and proposals, engaging members to understand and review them and advocate, where necessary, for evidence-based trauma-informed approaches.</p>				
<p><b>4</b> Develop partnerships with organizations championing civil rights; addressing gun violence; supporting parents, family members, higher education partners and spouses; and promoting student health.</p>				